

Moderator Responsibilities

Overview:

Each building coordinator must provide one faculty member who will serve as a moderator or scorekeeper for as many teams that are participating. The Reading Olympics Committee will assign a moderator or scorekeeper role to each person and will provide a mandatory training prior to the event.

The role of the Moderator:

- Keeps order in the classroom
 - Reviews event protocols with student
 - Makes sure family members, which are invited to attend, are spectators only and do not interfere in the questioning or scoring processes
- Reads the opening announcement
- Reviews the questions procedure with students and does one warm up question with each team
- Reads 40 questions per round and judges if answers are correct or not
- May confer with the scorekeeper in judging answers or enforcing rules
- Releases teams to next round or gets teams ready for awards in the classroom after round 3

Prior to Event:

- Attend Reading Olympic Virtual Training
- Be familiar with all event rules by reviewing the following documents found on the Reading Olympics website:
 - Question Rules and Procedures
 - Opening Announcement
 - Event Quick Guide
 - iPad Instructions
 - Sample Question
 - Team Chaperone Responsibilities
 - Student Responsibilities

Day of Event:

- Report to registration at 5pm to sign-in, receive room assignment, iPad, iPad instructions and the "Event Quick Guide"
- Call 484-237-5364 if there are any emergencies to prevent you from coming or if you will be late
- Be in your room before the students arrive at 5:45pm to arrange the desks so teams have room to sit on the floor in two circles
- Classroom displays, desks, computers, etc. should NOT be disturbed.
- Take a picture of the room so you can return it to its exact condition at the end of the evening.